



## Report on the Train the Trainer Course

Brest, 21-23 May 2013

POSOW Project



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## Introduction

The Train the Trainer Course was convened in Brest, France between the 21 and 23 May 2013. The course is part of Task E of the Preparedness for Oil-polluted Shoreline cleanup and Oiled Wildlife interventions (POSOW) project.

POSOW aims at establishing a regional cooperation synergy through the enhancement of knowledge and capacities of operators (professionals and volunteers) in the field of marine pollution, in European coastal countries of the Mediterranean Sea, namely Croatia, Cyprus, France, Greece, Italy, Malta, Slovenia and Spain.

In order to create this regional synergy and build regional task forces of trainers, a training team (Civil Protection, regional / local authorities and specialized wildlife response NGO) from regions of Croatia, Cyprus, Greece, Italy and Slovenia received a dedicated Train the Trainer Course on Volunteer management, Oiled Shoreline Assessment and Cleanup and Oiled Wildlife Response between 21 and 23 May 2013.

## Training

Mr Christophe Rousseau, Deputy Manager of *Cedre*, took the floor to welcome the participants in *Cedre* and introduced the organisation through a video. Mrs Souade Nasserri from REMPEC gave a general presentation on the project giving the general objectives, partners, EC funding mechanism, and beneficiaries of the project. She presented the different phases of the project: training package, Train the Trainer Courses and national training. She insisted on the importance of replicating the acquired knowledge and invited the present participants to initiate discussion on the organisation of national trainings. Mrs Anne Le Roux from *Cedre* gave logistics information on the training, insisting

on the health and safety rules of the premises. Each participant and partner introduced himself/herself through a round table. The list of participants is reported in **Annex I**.

### **Part I: Volunteer Management**

Mr Valerio Sammarini, from ISPRA, took the floor to give presentations on the following main topics of Oil Spill Volunteer Management:

- Logistics Management;
- Chain of Command;
- Expected roles and duties for volunteers.

The participants stressed the importance of having accurate information on the skills of volunteers, in a pre-planned system. Participants also requested more information on the national regulations applied in their country, in order to know to what extent the information provided on volunteer management is applicable to their local context. The POSOW partners invited the Civil Protection to request the information from their authorities and provide this information to NGOs of their countries.

### **Part II: Shoreline Assessment**

Florence Poncet from *Cedre* gave a presentation on shoreline assessment, including the main points to take into account when assessing a polluted shoreline. The posters on shoreline assessment were presented and used to illustrate the steps and objectives of this initial evaluation.

Participants and partners exchanged on the use of smartphone application and electronic device for shoreline assessment.

### **Part III: Shoreline Cleanup**

Emmanuelle Poupon, Anne Le Roux and Arnaud Guéna from *Cedre* gave presentations on the following topics:

- General principles of cleanup;
- Cleanup techniques;
- Worksite organisation.

The lecturers and participants discussed the notion of cleanliness and when to stop cleaning, which depends on the local authorities.

### **Part IV: Oiled Wildlife Response**

Claude Velter and Saskia Sessions from Sea Alarm Foundation and Philippe Gourlay from CVFSE – Centre Vétérinaire de la Faune Sauvage et des Ecosystèmes (Nantes), gave presentations on the second day on the following topics related to oiled wildlife response:

- Health and Safety
- Set up/running a command centre
- Search and collection, transport,
- Animal care (stabilisation and prewash)
- Facilities for oiled wildlife.

The importance of integrating the oiled wildlife response in the overall response of the authorities was stressed by the lecturers. NGO representatives shared their experience and concerns on this topic. There was a request from several participants to have a practical training on tube feeding of birds. This should be explored for the national training courses and also during the second train the trainer course if possible.

## Pedagogic Session

Christophe Rousseau from *Cedre* presented the main aspects to take into account when lecturing. Participants were divided into groups to study one of the posters of the project, and invited to present the posters in front of the other trainees. This exercise allowed underlining the key points and methods to apply when training.

## Practical Exercise

The last day of the training was dedicated to practical exercises on shoreline assessment and cleanup. Trainees were provided with Personal Protective Equipment (PPE) to go on the worksite prepared by *Cedre* team.

Practical activities, as reported in the Programme in **Annex II**, were organised in small groups. A discussion at the end of the exercise allowed the participants debriefing on the difficulties and key points to take into account on the field.

## Evaluation of the training

On the last day of the training, the participants were asked to fill in a "Course Evaluation Form" prepared by *Cedre* and reported in **Annex III**. This was aimed at obtaining an assessment of the course, but also at gathering suggestions that could be used for future training activities.

The following table summarizes the evaluation given by fifteen of the sixteen participants of the training. The rating is based on a scale from 1 to 5, 1 being bad and 5 excellent.

Title of the conference/presentation/exercise	Content adequacy mark (from 1 to 5)	Presentation mark (from 1 to 5)	Observations
Volunteer Management	4.57	3.92	Some participants considered that this part should be shortened, in particular the part on catering.
Oiled Shoreline Assessment	4.71	4.57	More practical exercise on this topic was expected by one participant.
Oiled Shoreline Cleanup	4.77	4.77	
Oiled Wildlife Response	4.68	4.71	A practical exercise with real animals would have been appreciated. More theory on turtles, seals, would have been interesting. Some participants considered that this part should be shortened.
Pedagogic Session	4.79	4.79	The pedagogic session was very

			much appreciated as it gives useful tips to be applied by trainers. The participants would have liked to have more time dedicated to this session.
Exercise	5	5	

The logistics and pedagogic part were very much appreciated by the trainees, as summarized in the following table:

<b>Logistics (1 to 5)</b>	
Accommodation	4.93
Catering	4.87
Organisation	5
Quality of facilities, materials and educational means	4.8
<b>Pedagogy (1 to 5)</b>	
Training course management	4.86
Rhythm of training course and balance between theory and practical exercises	4.73
Quality of documents and teaching materials	4.86

It can be seen from the above responses that the participants appreciated and valued the training content, material and the facilitators.

According to the participants, improvements should be made on the following points:

- For two participants, the length of the theoretical part of the training should be shortened, or alternating with practical exercises;
- One participant underlined the importance of mentioning oil response at sea during one of the presentations, although the project deals with shoreline response;
- For one participant, the Health and Safety part was repeated too many times.

## National Trainings

Following the Train the Trainer Courses, a 3-day National Pilot Training Course will be organized in each of the eight beneficiary countries. Volunteers from regions of each country will be invited to participate in the course, with the contribution of the trainers previously trained during the Train the Trainer Courses. The course will be attended by one representative of the project to support the regional entities involved, as follows:

<i>Cedre</i>	France
ISPRA	Italy, Croatia, Slovenia
REMPEC	Malta, Spain
Sea Alarm Foundation	Cyprus, Greece

Participants stressed the importance of translating the material to ensure that the local volunteers can follow the training. Power Point presentations and posters should be translated into the local languages.

Participants were invited to discuss with the partners on their availability, and fill in the tentative calendar of availability reported in **Annex IV** of the present report.

**ANNEX I**  
**LIST OF PARTICIPANTS**



**LIST OF PARTICIPANTS**

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CEDRE PREMISES, FRANCE  
21-23 MAY 2013**

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## **ANNEX II**

### **Programme of the Training**



Cedre, Brest, from 21<sup>st</sup> to 23<sup>rd</sup> May 2013

### Tuesday 21 May

- 08H00 Departure by bus from the hotel
- 08H30 Registration and distribution of daily subsistence allowance and badges
- 09H00 Opening of the course – Souade Nasserri, REMPEC and Christophe Rousseau, CEDRE

### THEME 1 – OIL SPILL VOLUNTEER MANAGEMENT ISPRA

- 10H00 Overview – *Valerio Sammarini*
- 10H30 *Coffee break*
- 10H45 Logistics management – *Valerio Sammarini*
- 11H45 Chain of command – *Valerio Sammarini*
- 12H15 Expected roles and duties for volunteers – *Valerio Sammarini*
- 13H00 Lunch at Cedre

### THEME 2 – OILED SHORELINE ASSESSMENT CEDRE

- 14H00 Oiled shoreline assessment – *Florence Poncet*

### THEME 3 – OILED SHORELINE CLEANUP CEDRE

- 15H00 General principles of cleanup – *Emmanuelle Poupon*
- 16H00 *Coffee break*
- 16H15 Cleanup techniques – *Arnaud Guéna*
- 17H15 Worksite organisation – *Anne Le Roux*
- 18H15 End of Day 1 and departure for Océanopolis
- 18H30 Guided tour of Océanopolis
- 20H00 On-site dinner
- 22h30 Back to the hotel





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Preparedness for oil-polluted  
Shoreline cleanup and  
Oiled Wildlife interventions

### Wednesday 22 May

08H30 Departure by bus from the hotel

#### **THEME 4 – OILED WILDLIFE RESPONSE** **SEA ALARM FOUNDATION**

09H00 Overview – *Claude Velter*

09H45 Health and safety – *Claude Velter*

10H45 *Coffee break*

11H00 Setting up/running a command center – *Saskia Sessions*

11H30 Search, collection and transport – *Claude Velter*

13H00 Lunch at *Cedre*

14H00 Animal care, stabilization and prewash – *Philippe Gourlay (CVFSE)*

14H45 Facilities for oiled wildlife – *Claude Velter*

15H30 *Coffee break*

#### **THEME 5 – PEDAGOGIC SESSION** **CEDRE**

15H45 Pedagogic session – *Christophe Rousseau*

17H30 End of the Day 2





POSOW

Preparedness for oil-polluted  
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### Thursday 23 May

08H30 Departure by bus from the hotel

#### PRACTICAL EXERCICES

09H00 Delivery of boots and gloves  
Survey of oiled shoreline

10H00 Briefing (worksite organization, Health and Safety and PPE delivery)

10H45 *Coffee break*

11H00 Worksite organisation

12H00 Lunch at *Cedre*

13H00 Shoreline cleanup exercises in 3 groups:  
sand,  
rocks  
pebbles

15H15 *Coffee break*

15H30 Recovery of effluents and equipment  
Decontamination of equipment and people

17H00 Closure of the course  
Delivery of teaching material and certificates

18H00 End of training



## **ANNEX III**

### **Evaluation of the Training**

**EVALUATION TRAINING EF-005 V04**  
Brest, from 21<sup>st</sup> May to 23<sup>rd</sup> May 2013

## GENERAL EVALUATION OF THE TRAINING

### Logistics

Subject	Mark from 1 to 5*	Observations
Accommodation		.....
Catering		.....
Organisation (notifications, schedule, transports, etc.)		.....
Quality of facilities, materials and educational means		.....

\* Principle of evaluation: rating from 1 to 5: 1=bad, 2=poor, 3=average, 4=good, 5=excellent

### Pedagogy

Subject	Mark from 1 to 5*	Observations
Training course management (disponibility, exchanges quality, etc.)		.....
Rythm of the training course and balance between theory and practical exercises		.....
Quality of documents and teaching materials		.....

\* Principle of evaluation: rating from 1 to 5: 1=bad, 2=poor, 3=average, 4=good, 5=excellent

**Which theme would you have liked to be more developed or added to the program?**

.....

**.... And in return, what would you have shortened or deleted?**

.....

**Did the training course meet your expectations?**

.....



## DETAILED EVALUATION OF CONFERENCES/ EXERCICES \*\*

Title of the conference/presentation/exercise	Content adequation mark (from 1 to 5**)	Presentation mark (from 1 to 5**)	Observations
<b>Tuesday 21 May</b>			
Volunteer Management			
Oiled shoreline assessment			
Cleanup oiled shoreline			
<b>Wednesday 22 May</b>			
Oiled wildlife response			
Pedagogic session			
<b>Thursday 23 May</b>			
Exercise			

\* Principle of evaluation: rating from 1 to 5: 1=bad, 2=poor, 3=average, 4=good, 5=excellent



## **ANNEX IV**

### **Tentative Calendar – National Trainings**

